

COURSE INFO

CIPD Level 3 Certificate in Human Resource Practice

Level	Mode of Study	Location
3	Evening	South Wigston Campus

Introduction

CIPD Level 3 Foundation qualifications are perfect if you want to acquire a wide range of relevant practical skills in Human Resources (HR). The Level 3 Foundation Certificate also gives you a professionally recognised qualification and a professional level of CIPD membership, Associate (Assoc. CIPD).

A CIPD Foundation qualification is suitable for those:

- wanting to gain the essential knowledge and skills required to move into HR
- working in either an HR support role but do not hold a formal HR qualification
- line managers with responsibility for people management and development
- looking to become a professional member of the CIPD.

Study Outline

You will study the following units over the academic year:

- Developing Yourself as an Effective Human Resources or Learning and Development Practitioner
- Understanding Organisations and the role of Human Resources
- Recording, Analysing and Using Human Resources Information
- Resourcing Talent
- Supporting Good Practice in Performance and Reward Management
- Supporting Change within Organisations
- Delivering Learning and Development Activities

Entry Requirements

GCSE English and Maths at Grade C or a Satisfactory Interview

Equipment

Stationary and access to a computer for assignments and research.

Attendance

You are required to be at college for a minimum of 95% of your sessions.

Assessment

Important details

South Leicestershire College has taken care to ensure the information on the website is as accurate as possible at the time of publication. It is intended as a general guide to its courses and facilities and forms no part of a contract. The College accepts no liability and reserves the right to make changes to course information or withdraw without notice any of the programmes or facilities described. It is advisable to check your chosen course information prior to enrolment.

You will be assessed via a range of assessment methods, including; written reports, role plays and presentations.

Progression

Upon successful completion of the course you will achieve:

CIPD Foundation Level Certificate qualification which gives you a professionally recognised qualification and a professional level of membership, Associate (Assoc. CIPD).

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